

**PURPOSE**

To ensure that youth's medical and mental health records are confidential and secure.

**DEFINITIONS**

See JRG, JJ Residential Glossary.

**RESPONSIBLE  
STAFF**

Designated in the facility standard operating procedure.

**PROCEDURE**

Each state operated and private, contracted juvenile justice residential treatment facility director or designee is required to develop and implement standard operating procedures relative to the confidentiality of medical records. At a minimum, these standard operating procedures must contain the following requirements outlined in this policy.

**RELEASE OF YOUTH  
INFORMATION**

The facility director or designee is responsible for assuring youth and parent(s)/legal guardian(s) privacy and confidentiality and must protect youth from exploitation.

**Medical Records**

See [SRM 131, Confidentiality, Medical SRM 131, Confidentiality, Medical Records](#), for more information.

**Mental Health  
Records**

See [SRM 131, Confidentiality, Mental Health Treatment Records](#), for more information.

**Alcohol and  
Substance Abuse  
Treatment Records**

See [SRM 131, Confidentiality, Alcohol and Substance Abuse Treatment Records](#), for more information.

**Educational  
Records**

See [SRM 131, Confidentiality, Educational Records](#), for more information.

**HIV/AIDS Records**

See [SRM 131, Confidentiality, Release of HIV/AIDS Records](#), for more information.